



PURCHASE ORDER

PO Number:303-0-0424

Requisition Number:303-0-01011

Order Date: 12/18/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Central Services Bldg
1711 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

1741976051104
WORKQUEST/Peak Performers
1011 EAST 53 1/2 STREET
AUSTIN, TX 78751
Mike Pierulla/Cheryl Macdonald
Phone:512-451-8145, Fax:512-450-5519
mpierulla@tibh.org

Temporary services of an addl System Support Specialist 3, Experienced level

Reference attached quote
TSB Contract No. 962-M3

Description

TFC Contact:
Glenn Garvey, (512) 475-2488

Accounts Payable Contact:
accountspayable@tfc.state.tx.us
(512) 463-3019

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Temporary services of System Support Specialist 3, Experienced level, to assist Information Technology with desktop refresh deployments. Requires imaging and deployment of PCs, laptops, tablets, printers, and some user training.	168	hr	\$39.53	1/2/2020	1/31/2020	\$6,641.04

Class Code 0230 System Support Specialist 3 - Experienced Level

Work Location: Central Services Building 1711 San Jacinto
Boulevard Austin, TX 78701.

Supervisor: Glenn Garvey: Full Time, 40 hours a week, 8:00am -
5:00pm (with some flexibility).

§ 2155.441. PREFERENCE FOR PRODUCTS OF PERSONS WITH
MENTAL RETARDATION OR PHYSICAL DISABILITIES.

(a) The products of workshops, organizations, or corporations
whose primary purpose is training and employing individuals
having mental retardation or a physical disability shall be given
preference if they meet state specifications regarding quantity,
quality, delivery, life cycle costs, and price.

(b) The workshops, organizations, or corporations shall test the
products to the extent necessary to ensure quality in accordance
with Section 2155.069 and may enter into contracts with a private
or public entity to assist with testing.

(c) The commission is not required to purchase products under this
section that do not meet formal state specifications developed by
the commission or meet commercial specifications approved by the
commission.

NIGP Class: 962

NIGP Item: 69

Object Class: 299

Reimbursement Type: Not Reimbursable

Notes:

Peak Performers IT specialist: Barbara Dunn; IT Staffing Manager

512-453-8833 x113

ITServices@peakperformers.org

Grand Total \$6,641.04

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Finance
Program	Information Systems
Phone	5124752488
Org Code	0603 - Information Systems
Type of Purchase/PCC Code	' ' Exempt with Specific Legal Cite
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)